

SCOTWEST CREDIT UNION LOTTERY
Minute of the 13th Annual General Meeting
held at the Marriott Hotel, Argyle Street Glasgow on
28 November 2016 following the Scotwest AGM

Promoter's Opening Remarks

The Promoter opened the meeting by welcoming everyone.

Ascertainment of Quorum

The Promoter advised that, as per the Constitution, any number of Members present represented a quorum.

Per sederunt: 7 members present – Eleanor Shannon, Ian Turner, Gerry McDonnell, John Magill, Alan Ramsay, Stephen Wood, Kenny MacLeod.

In attendance: Jackie Alexander, Office Manager, Scotwest Credit Union

1. Minute of Previous Annual General Meeting

The Minute of the 2015 AGM was read for the members to approve. Gerry McDonnell should be added to the sederunt. Subject to this change, the minute was approved.

Proposed	Stephen Wood
Seconded	Eleanor Shannon

2. Audited Accounts

KM spoke to the accounts and advised the following:

- Number of members is up although the Lottery is not actively promoted to members
- The main items through the accounts are administration charges, bank charges, auditors fee, ICO, prizes
- The prize structure will be reviewed due to increased contributions
- Balance sheet should come to zero each year - if the Lottery retains money it could become subject to tax. For the financial year ended Sept 2016, this was missed due to the sudden death of Jim McNair, the Finance Manager. The funds have now been distributed

KM asked for questions. There were none

The accounts were approved.

3. Report of the Promoter

KM gave a brief report and highlighted the following:

- There had been no committee meeting during the year although a meeting would be organised for early 2017.
- There was a need to review the structure and constitution in respect of the committee make up. There were no plans to 'push' lottery
- The prize structure would also be reviewed.

KM asked for questions. There were none and the report was approved.

4. Appointment of Auditor

The Promoter proposed that in line with Scotwest, Scott-Moncrieff should continue as auditors for the Lottery. This was seconded by AR and approved.

5. Election of Officers

All three posts were due for re-appointment.

Of the three, only Kenny MacLeod was standing for re-election. This was approved by Ian Turner and seconded by Alan Ramsay.

The roles of Secretary and Treasurer were not filled and KM was given authority to co-opt members to these positions. Proposed by Ian Turner and seconded by John Magill.

General Committee members – Gerry McDonnell was happy to re-stand. This was approved by Kenny MacLeod and seconder by Ian Turner.

6. Close of Business

The meeting closed at 19.45.