

## **SCOTWEST CREDIT UNION MEMBER IDENTIFICATION VERIFICATION**

At Scotwest we automatically confirm applicant's identities. However, in the event that we are unable to do so, applicants will be required to present two forms of identification, one from each of the two tables below.

### **TABLE A - IDENTIFICATION**

Current UK/EU/EEA Passport

Current Passport for other countries in conjunction with a valid Visa.

Current Full UK/EU/EEA Photo Driving Licence

Current Full UK Driving Licence (old style paper version)

Current UK Provisional Photo Driving Licence (up to 25 years old)

HM Revenue & Customs tax notification or correspondence (within the last 12 months)

EU/EEA National Identity Card

National Entitlement Travel Pass

Student ID/Matriculation Card for current academic year

Blue Badge Disabled Driver's Pass

Benefit or Pensions notification letter confirming right to current benefit

Shotgun Licence or Firearms Certificate

Police Warrant Card

UK Armed Forces Identity Card

Construction Industry Tax Exemption Certificate (with photo, CIS4, CIS6)

Northern Ireland Voters Identity Card

Current PASS Card (e.g. Young Scot, Citizencard, Validate UK, Age Entitlement, Civilian, One-1D4U)  
(Up to 25yrs old only)

### **FOR 18 YEARS OLD AND UNDER ONLY**

Birth Certificate

National Insurance Card or Letter

NHS Medical Card

**TABLE B - ADDRESS VERIFICATION**

Council Tax bill (within last 12 months)

Utility Bill (within the last 3 months, mobile phone & internet only bills are not acceptable)

Current Full UK Photo Driving Licence

Current Full UK Driving Licence (old style paper version)

Bank/Building Society/Credit Card Statement (within last 3 months-online statements not accepted)

Mortgage Statement (within the last 12 months)

Benefit or Pensions notification letter confirming right to current benefit

HM Revenue & Customs tax notification or correspondence (within the last 12 months)

University/College Letter of Acceptance/Enrolment Offer for current academic year

Student Loan Company/LEA/SASS Award Letter for current academic year

Tenancy Agreement (from a recognised Local Authority or Housing Association only)

Current UK Provisional Photo Driving Licence (up to 25 years old)

**FOR 18 YEARS OLD AND UNDER**

Education Maintenance Allowance (EMA) Award Letter

Letter of Introduction from School signed by the Head Teacher or Deputy

Child Benefit or Child Tax Credit documentation (naming the applicant at current address)

Parent/Guardian documentation as listed in Table B

**\*TRUSTEE ACCOUNTS**

If a Trustee Account is being opened, both the trustee and the beneficiary must be fully identified. However, if the beneficiary is under 18 years of age, the only requirement is one item from the relevant section in Table A.

**\*\*POWER OF ATTORNEY**

If an account is being opened for someone in their capacity as an 'Attorney', full identification is required for the attorney(s).

The Power of Attorney documents which are registered with The Office of Public Guardian or fully certified as such by a solicitor must show the current name of the donor. No further documentation is required for the donor.

A copy of the Power of Attorney documents must be retained along with the new account documentation.