

# SCOTWEST

LOTTERY



**Scotwest Lottery**  
**AGM 2021**

## Scotwest Lottery - Contents

- Page 3-4: [A Year In Numbers](#)
- Page 5: [Lottery Agenda](#)
- Page 6-7: [2020 AGM Minutes](#)
- Page 8-16: [Annual report and financial statements](#)
  - Page 11-12: [Report of the Committee](#)
  - Page 13-16: [Independent auditor's report](#)
  - Page 17: [Income and expenditure account](#)
  - Page 18: [Statement of financial position](#)
  - Page 19-20: [Notes to the financial statements](#)

# Scotwest Lottery - A Year In Numbers



## ▶ HOW THE LOTTERY HELPED THIS YEAR ...



*given to these organisations  
as part of the  
Scotwest Community Awards*



**Coatbridge Stay Connected** serves the elderly, vulnerable and isolated in their community. The Community Award will fund their winter coats project where warm coats and jackets are provided for those in need and new takeaway lunch club to ensure that no one in the community goes hungry.



**The Coming Home Centre** has supported armed forces veterans for nearly 10 years. Originally assisting with the transition from military to civilian life it has grown into a diverse, drop in and support centre offering all manner of help.



**Hamilton/Lanark Girls Brigade** has over 600 members and leaders across the Lanarkshire area that the division has supports with activities and training opportunities for over 30 years. The Award will provide training in first aid and leader qualifications for the Duke of Edinburgh Scheme.

## Scotwest Lottery - A Year In Numbers (Continued)



**Vics In The Community** was established to help improve the health and fitness and reduce social isolation of young people in the Ayr North area with after school and weekend sport sessions. The award will fund a new girls sports team.



**The Pink Ladies Day** in Argyll & Bute were granted £1000 to pay travel costs for their annual 'pamper day' for local women living with breast cancer.



**ACVC in Glasgow** were granted £840 to purchase Pyrography Kits. The organisation is run by a former armed forces veteran to provide support and crafting activities to other veterans living with PTSD and other emotional issues.

Find out more about the Community Awards Winners at [scotwest.co.uk/community-awards/winners/](https://scotwest.co.uk/community-awards/winners/)

## Scotwest Directors Charity Awards



Every year a Scotwest Member is randomly chosen to select a charity to receive the £5,000 Scotwest Directors Charity Award.

This year **Hillhouse**, based in Kilmarnock provides local parents with items they need for their children such as clothes, shoes and school uniforms. The award helped with the launch of a new Mother and Baby Box for new mothers facing financial difficulty, mental illness, domestic abuse and addiction, issues all intensified by the pandemic. The boxes include toiletries, nightclothes and baby items not provided in the Government's baby box.

**SCOTWEST**  
where communities count

## Scotwest Lottery Agenda



### **Annual General Meeting Monday 29 November 2021**

1. Approval of Minute of AGM held on 30 November 2020
2. Financial Statements
3. Report of Promoter
4. Election of Auditor
5. Close

# Scotwest Lottery 2020 AGM Minutes

## SCOTWEST CREDIT UNION LOTTERY

Minute of the Annual General Meeting  
Held on Monday 30 November 2020

The meeting was held remotely on the Attend2it meeting platform.

### Ascertainment of Quorum

The meeting was confirmed as quorate and the members present per the sederunt were:

John Magill (JM) - Chair, Caroline McMichael, Alan Deans, Jan Thomson, Ian Tuner, Scott Craig, Barry Douglas, Ashley McCrone, Daniel Salah, Andrea Maguire, Claire Blackburn, Kenny MacLeod, Alex Ibe, Ann Segita

### 1. Minute of Previous Annual General Meeting

The Minute of the 2020 AGM had been available prior to this meeting on the website and a paper copy was issued at the meeting.

There were no questions and the minute was proposed by Barry Douglas and seconded by Daniel Salah and approved.

### 2. Financial Statement

The Financial Statement for the year to September 2020 had been available prior to the meeting.

JM highlighted that there had been a drop in ticket sales figures due to the lottery not running between April and August, due a technical fault. This has now been fixed and ticket sales are back to where they were at the beginning of the year.

There were no questions and the Financial Statement was approved.

### 3. Report of the Promoter

JM advised that we have now transferred from the Bank of Scotland to Barclays Bank in line with the Scotwest main accounts.

JM advised that there has been no change in the lottery prize structure and will remain as follows:

1st £4,000  
2nd £2,000  
3rd & 4th £ 500  
5th & 6th £ 400  
7th & 8th £ 300

JM advised that there have been some changes to the lottery constitution, which will be addressed later in the meeting.

JM asked for questions. There were no questions and the report was approved

## Scotwest Lottery 2020 AGM Minutes (Continued)

### 4. Appointment of Auditor

JM advised that, in line with Scotwest Credit Union, it has been recommended that Johnston Carmichael, Chartered Accountants, be appointed as auditors of the lottery and asked the meeting for approval.

Johnston Carmichael, Chartered Accountants, were approved by the meeting.

### 5. Election of Officers

JM advised that further to the last meeting, two new officers were appointed and along with himself as Chair, it is proposed that we promote a secretary and treasurer for the next 3 years. JM asked for votes in respect of the following:-

John Magill, Chair  
Daniel Salah, Secretary  
Ashley McCrone, Treasurer

All of the above candidates were successfully motioned.

### 6. Proposed Changes to the Lottery Constitution

The proposed changes to the Lottery Constitution have been available prior to the meeting.

JM asked for votes in respect of the above:-

All of the above candidates were successfully motioned.

### 6. Election of General Committee members

There were no volunteers from the meeting for this position.

### 7. Close of Business

There was not further business and the meeting closed.

**THE SCOTWEST LOTTERY**

**ANNUAL REPORT AND FINANCIAL  
STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2021**



# THE SCOTWEST LOTTERY

## LOTTERY INFORMATION

---

<b>Promoter</b>	John Magill
<b>Secretary</b>	Daniel Salah
<b>Treasurer</b>	Ashley McCrone
<b>Registered office</b>	13 Elmbank Street Glasgow G2 4PB
<b>Independent auditor</b>	Johnston Carmichael LLP 7 – 11 Melville Street Edinburgh EH3 7PE

# THE SCOTWEST LOTTERY

## CONTENTS

---

	<b>Page</b>
Report of the Committee	1 - 2
Independent auditor's report	3 - 6
Income and expenditure account	7
Statement of financial position	8
Notes to the financial statements	9 - 10

# THE SCOTWEST LOTTERY

## REPORT OF THE COMMITTEE

### TO THE MEMBERS OF THE SCOTWEST LOTTERY

---

The Committee present their report and the audited financial statements of The Scotwest Lottery ('the Lottery') for the year ended 30 September 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with the Lottery's constitution and applicable law.

#### **Constitution and objects**

The Lottery is governed by its constitution. The object of the Lottery is to promote a lottery and distribute the proceeds to Scotwest Credit Union Limited.

#### **Committee**

The members of the Executive Committee during the year under review were:

John Magill  
Daniel Salah  
Ashley McCrone

#### **Covid-19**

The committee members acknowledge that the Lottery is exposed to the Covid-19 risk as a result of the inherent uncertainty around the ongoing impact of the pandemic on the UK society and economy. The committee members have considered the impact of Covid-19 and are satisfied that it will not impact the Lottery's ability to meet its liabilities as they fall due over the next twelve months.

#### **Statement of committee members' responsibilities**

The committee members are responsible for preparing the Report of the Committee and the financial statements in accordance with applicable law and regulations.

Committee members are required to prepare financial statements for each financial year. Under that law the committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice. Under that law the committee members must not approve financial statements unless they are satisfied that they give a true and fair view of the state of affairs on the Lottery and of the surplus or deficit of the Lottery for that period. In preparing these financial statements the committee are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the

**THE SCOTWEST LOTTERY**  
**REPORT OF THE COMMITTEE**  
**TO THE MEMBERS OF THE SCOTWEST LOTTERY (Continued)**

---

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the Lottery's transactions and disclose with reasonable accuracy at any time the financial position of the Lottery and to enable them to ensure that the financial statements comply with the accounting policies. They are also responsible for safeguarding the assets of the Lottery and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Committee:

*John Magill*  
.....

J Magill  
**Promoter**

Date **25/11/2021**

*A.McCrone*  
.....

A McCrone  
**Treasurer**

# THE SCOTWEST LOTTERY

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE SCOTWEST LOTTERY

---

### Opinion

We have audited the financial statements of The Scotwest Lottery (the 'Lottery') for the year ended 30 September 2021 which comprise the income and expenditure account, the statement of financial position and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Lottery's affairs as at 30 September 2021 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Code of Practice as applied by the Gambling Act 2005.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Lottery in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the committee members' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Lottery's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the committee members with respect to going concern are described in the relevant sections of this report.

# THE SCOTWEST LOTTERY

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF THE SCOTWEST LOTTERY (Continued)

---

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The committee members are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Lottery and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Committee.

We have nothing to report in respect of the following matters where the Gambling Act 2005 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of committee members

As explained more fully in the committee members' responsibilities statement on page 1, the committee members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the committee members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the committee members are responsible for assessing the Lottery's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee members either intend to liquidate the Lottery or to cease operations, or have no realistic alternative but to do so.

# THE SCOTWEST LOTTERY

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF THE SCOTWEST LOTTERY (Continued)

---

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### ***Extent to which the audit is considered capable of detecting irregularities, including fraud***

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

We assessed whether the engagement team collectively had the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations by considering their experience, past performance and support available.

All engagement team members were briefed on relevant identified laws and regulations and potential fraud risks at the planning stage of the audit. Engagement team members were reminded to remain alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the Lottery, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The most relevant frameworks we identified include:

- the Lottery's constitution;
- the Gambling Act 2005; and
- UK Generally Accepted Accounting Practice.

We gained an understanding of how the Lottery is complying with these laws and regulations by making enquiries of management.

We assessed the susceptibility of the Lottery's financial statements to material misstatement, including how fraud might occur, by meeting with management to understand where it was considered there was susceptibility to fraud. This evaluation also considered how management were remunerated and whether this provided an incentive for fraudulent activity. We considered the overall control environment and how management oversee the implementation and operation of controls. In areas of the financial statements where the risks were considered to be higher, we performed procedures to address each identified risk.

**THE SCOTWEST LOTTERY  
INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF THE SCOTWEST LOTTERY (Continued)**

---

**Auditor's responsibilities for the audit of the financial statements (continued)**

**Extent to which the audit is considered capable of detecting irregularities, including fraud (continued)**

The following procedures were performed to provide reasonable assurance that the financial statements were free of material fraud or error:

- Performing audit work procedures over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing judgements made by management in their calculation of accounting estimates for potential management bias; and
- Reviewing latest available post year-end management accounts for any unexpected activity that may indicate management override in the Lottery's financial statements.

Our audit procedures were designed to respond to the risk of material misstatements in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve intentional concealment, forgery, collusion, omission or misrepresentation. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Lottery's members, as a body, in accordance with the Code of Practice as applied by the Gambling Act 2005. Our audit work has been undertaken so that we might state to the Lottery's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Lottery and the Lottery's members, as a body, for our audit work, for this report, or for the opinions we have formed.

*Johnston Carmichael LLP*

**Johnston Carmichael LLP, Statutory Auditor**

25/11/2021

**7-11 Melville Street  
Edinburgh  
EH3 7PE**

**Page | 6**



**THE SCOTWEST LOTTERY**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

		2021		2020	
	Notes	£	£	£	£
<b>Income</b>					
Proceeds from Lottery ticket sales	2		<u>191,764</u>		<u>103,658</u>
<b>Expenses</b>					
Bank charges		-		(30)	
Data Protection registration		(35)		(35)	
Lottery registration fee		(20)		(40)	
Auditor's remuneration		<u>(2,398)</u>		<u>(1,914)</u>	
			<u>(2,453)</u>		<u>(2,019)</u>
			189,311		101,639
Prizes			<u>(100,800)</u>		<u>(57,600)</u>
			88,511		44,039
Distributions to beneficiary			<u>(86,447)</u>		<u>(46,621)</u>
Surplus/(deficit) for the year			<u><u>2,064</u></u>		<u><u>(2,582)</u></u>

The notes on pages 7 to 8 form part of these financial statements.

**THE SCOTWEST LOTTERY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 SEPTEMBER 2021**

		2021	2020
	Notes	£	£
<b>Fixed assets</b>	3	-	-
<b>Current assets</b>			
Cash at bank and in hand		5,545	3,481
<b>Creditors due within one year</b>	4	(2,000)	(2,000)
<b>Net current assets</b>		3,545	1,481
<b>Net assets</b>		3,545	1,481
<b>Reserves</b>			
Balance brought forward		1,481	4,063
Surplus/(deficit) for the year		2,064	(2,582)
<b>Net assets</b>		3,545	1,481

The financial statements were approved by the Executive Committee and authorised for issue on 25/11/2021 and are signed on its behalf by:

*John Magill*

J Magill  
 Promoter

*A.McCrone*

A McCrone  
 Treasurer

The notes on pages 9 to 10 form part of these financial statements.

# THE SCOTWEST LOTTERY

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 30 SEPTEMBER 2021

---

#### 1. Accounting policies

##### General information

The Lottery is incorporated in the UK and domiciled in Scotland. The address of its registered office is 13 Elmbank Street, Glasgow, G2 4PB.

The Lottery's activity during the year continued to be that as defined in its constitution which is to promote a lottery and distribute the proceeds to Scotwest Credit Union Limited.

##### Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"). The disclosure requirements of Section 1A have been applied, other than where additional disclosures is required to show a true and fair view.

The financial statements are prepared in Sterling, which is the Lottery's functional currency. Monetary amounts in the financial statements are rounded to the nearest £. The principal accounting policies are set out below.

##### Going concern

These financial statements have been prepared on a going concern basis.

The Lottery has a positive cash position and predictable on-going costs, thus the committee members are satisfied that there are sufficient resources in place to continue operating for the foreseeable future. The committee members therefore continue to adopt the going concern basis of accounting in the preparation of these financial statements.

In assessing the Lottery's ability to continue as a going concern the committee members have considered the impact of Covid-19 as described in the Report of the Committee.

##### Tangible fixed assets

Depreciation is provided on all fixed assets at rates calculated to write-off the full cost less estimated residual value over its estimated useful life. The principal rates in use are:

Computer equipment	33.33% straight line
Computer software	33.33 % straight line

#### 2. Turnover and other revenue

The income is derived from the sale of lottery tickets to the members of Scotwest Credit Union Limited.

**THE SCOTWEST LOTTERY**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**3. Tangible fixed assets**

	Computer equipment £	Computer software £	Total £
<b>Cost</b>			
At 1 October 2020 and 30 September 2021	<u>534</u>	<u>4,089</u>	<u>4,623</u>
<b>Depreciation</b>			
At 1 October 2020 and 30 September 2021	<u>534</u>	<u>4,089</u>	<u>4,623</u>
<b>Carrying amount</b>			
At 30 September 2021	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
At 30 September 2020	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**4. Creditors: amounts falling due within one year**

	2021 £	2020 £
Accruals	<u><u>2000</u></u>	<u><u>2000</u></u>

**5. Related party transactions**

**Transactions with related parties**

During the year the Lottery distributed £86,447 (2020: £46,621) to Scotwest Credit Union Limited.

At the year-end £nil (2020: £nil) was outstanding.



